

Long Point Country Bayfest

941 Concession Rd. 2
Port Rowan, ON Canada
NOE 1M0



Community Festival • Labour Day Weekend • September 4-6, 2026

Dear **Food Vendor**

We hope that you'll be joining us for this fun family event in Port Rowan along the shores of Lake Erie! We have changed our format and will be offering a one-day market for vendors. Enclosed is an application for participation in the **Long Point Country Bayfest 2026**. All **Vendors** who return this application with payment **by August 15, 2026** are automatically registered and a spot will be reserved in your name

Event Overview:

September 5, 2026	7am – 9am	Booth Setup
	9am – 6pm	Open Hours – Vendor can choose to stay open after if they wish

Vendors **MUST** complete and send the following documents to the Vendor Chairperson by August 15, 2026. All of these forms are included in the vendor package email.

- Bayfest Food Vendor Application
- HN Health Unit Food Special Event Food Provider Application
- Business License Norfolk County
- Insurance Certificate naming Norfolk County AND Port Rowan Bayfest as additionally insured with \$2 million liability coverage for this event.
- Norfolk County Fire and Rescue Tent Requirement Form
- Payment for Vendor Spot - **Payments can be made by Cash, cheque, or e-transfer to bayfest.treasurer@gmail.com**

Bayfest will provide each Food Vendor with a Permit issued by Norfolk County for display at your Booth on the day of your arrival to Bayfest.

The Corporation of Norfolk County (Licensing Office)

is located at:

50 Colborne St. S.,
Simcoe, ON,
N3Y 4H3.
Telephone: 519-5870
Fax: 519-426-8573

The HNNU is located at:

12 Gilbertson Drive (PO BOX 247)
Simcoe, ON
N3Y 4L1
Telephone: 519-426-6170
Fax: 519-426-9974
specialevents@hnhu.org

If you have any questions, please do not hesitate to contact Stephanie at: fouc33@gmail.com

Looking forward to seeing you there!

Sincerely,

Stephanie, Vendor Chairperson

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Contract for Bayfest Food Vendors

1. The purpose of this Festival is to spotlight our local people and their endeavors.
2. **Bayfest** is NOT responsible for damages, injuries, or loss to person or property. Insurance is the responsibility of the applicant.
3. The location of Food Vendors will be in Lions Park by the Harbour unless otherwise arranged by the
 - **Bayfest** Committee. Space will be assigned upon arrival. Parking for ONE vehicle will be available nearby.
4. Booth Costs:
 - Individual space 10'L x 10'D: **\$100.00** / Double Space 20'L x 10'D: **\$150.00**
 - Cheques are to be made payable to *Long Point Country BayFest2020* (**no preauthorized payments please – cheques, cash or e transfers accepted**)
 - **Final due date is August 15, 2026**
5. Hydro will be available at a cost of \$15.00 (no discounts).
6. Set-up will begin at 7:00 am on Saturday. Tear down and clean up can start after 6:00 pm on Saturday
NOTE: Please leave the site as you found it. Vendors are always welcome to stay open after the suggested hours for as long as they wish
7. Be prepared to remain on your site during official opening hours (Saturday 9am – 6pm). **Bayfest** does not provide security for your property if/when left unattended.

Name: _____ Phone: _____

Address: _____

e-Mail: _____

Product Description: _____

Space Needed: ☐ Single 10'L x 10'D @ \$100.00
☐ Double 20'L x 10'D @ \$150.00

Hydro Needed @ \$15.00: ☐ Yes ☐ No

Extra Garbage Pick-Up @ \$5.00: ☐ Yes ☐ No

Hydro: ☐ 220 50A ☐ 20A 110V ☐ 3 Prong Trailer Plus ☐ Other: _____

TOTAL: \$ _____

Signature of Vendor: _____

Cheque Payable to: Long Point Country Bayfest 2026

Liability Insurance Clause Coverage for this event ☐ attached